



VACANCY ANNOUNCEMENT

The Kenya Forest Service (KFS) is a State Corporation established by the Forest Conservation & Management Act of 2016. The Service is mandated to conserve, develop and sustainably manage forests and allied resources for environmental stability and the social-economic development of the people of Kenya. In line with the provisions of the Forest Conservation and Management Act of 2016 the Service wishes to recruit competent and qualified persons to fill the following positions:

- 1. CLINICAL OFFICER - REF-KFS/CO/2020 (1 Post)**
- 2. TERMS OF ENGAGEMENT- CONTRACT FOR 1 YEAR**

a. Job purpose

The Clinical Services Function include: administering and enforcing the clinical officers registration and licencing Act Cap 260, formulating, developing, implementing and reviewing clinical services' policies, procedures and guidelines, setting standards and quality assurance systems in the provision of clinical services, providing clinical and family health care through history taking, examining, investigating, diagnosing, treating and managing diseases and conditions, monitoring patients and providing necessary guidance and counselling.

b. Duties and responsibilities:

- i. Research on critical health issues and emerging trends.
- ii. Providing specialized services including Ear, Nose and Throat Audiology.
- iii. Developing Monitoring and Evaluation strategies for the management of clinical services.
- iv. Capacity building for disaster preparedness and emergency health services.
- v. Sensitizing patients on preventive and promotive health.
- vi. Carrying out minor surgical procedures as per training and skill.
- vii. Offering consultation services to patients and clients.
- viii. Conducting physical examination to patients presenting at the Dispensary.
- ix. Diagnosing common ailments presenting to the health unit.
- x. Ordering relevant investigations as per the findings on patient examination.
- xi. Administering both intramuscular and intravenous medication as prescribed.
- xii. Conducting incision and drainage of abscesses.
- xiii. Cleaning and dressing wounds.
- xiv. Filter patient and refer where appropriate to the specialist.

- xv. Assisting in the formulation of the dispensary's standard operating procedures.
- xvi. Coordinating HIV intervention strategies and care activities in the dispensary.
- xvii. Promote public values and principles.
- xviii. Mentoring and coaching.

c. Job Specification & Requirements

Must Have;

- i. Diploma in Clinical Medicine & Surgery or its equivalent from a recognized medical training Institution.
- ii. Registered by the Clinical Officers Council.
- iii. Training on anti-retroviral therapy.
- iv. Proficiency in the use of computer applications.
- v. Fulfilled requirements of Chapter Six of the Constitution.

1. NURSE - REF-KFS/NUR/2020 (1 Post)

2. TERMS OF ENGAGEMENT- CONTRACT FOR 1 YEAR

a. Job purpose

Implementation of the Nursing Act, including amendments and interpretation of health and nursing policies, standards, guidelines and programmes; management and coordination of nursing services at all levels; providing holistic preventive, promotive, curative, rehabilitative and palliative health care services using the nursing process to meet health needs of clients/patients at the Service

b. Duties and responsibilities:

- i. Assessing patients and clients and establishing health care needs
- ii. Planning and implementing nursing care interventions based on patients'/clients' health needs;
- iii. Simple diagnosis and prescribe medicines,
- iv. Referring patients(staff) and clients appropriately
- v. Facilitating patients' admission and discharge in a health facility
- vi. Treat common diseases, administer drugs, vaccines and contraceptives
- vii. Checking the vital signs of patients/Triage
- viii. Planning, implementing and coordinating nursing services at the Service
- ix. Managing minor wounds, cuts and incisions.

- x. Administering first aid and attending to emergencies.
- xi. Assessing patients and clients to establish health care needs.
- xii. Maintaining records on patient's personal health.
- xiii. Providing health education and counselling to patients.
- xiv. Ensuring safety of assigned nursing commodities.
- xv. Preparing monthly reports and giving medical returns
- xvi. Ensuring a tidy and safe clinical environment

c. Job Specification & Requirements

Must Have;

- i. Diploma in Nursing or relevant from a recognized institution
- ii. At least a three (3) years working experience as a nurse in a busy hospital.
- iii. Registered as Kenya Registered Community Health Nurse with the Nursing Council of Kenya with a valid practicing license.
- iv. Proficiency in Computer applications
- v. Fulfils requirements of Chapter Six of the Constitution.

How to Apply

Interested candidates who meet the requirements are asked to apply while clearly indicating the position. Applications including current curriculum vitae, indicating current and expected remuneration, mobile number, names and contact details of three referees, copy of national identity card, copies of testimonials, copies of professional and academic certificates and copies of statutory requirements clearly marked with reference number for each position- should either be sent through the post office or hand delivered to the following address in a sealed envelope marked **“APPLICATION FOR NURSE POSITION – KFS”** ; so as to reach the Service not later than **17th August, 2020 by 5.00 pm.**

**Chief Conservator of Forests,
Kenya Forest Service, Karura, Off Kiambu Road,
P. O. Box 30513-00100, G.P.O.
Nairobi, Kenya.**

For more information visit Kenya Forest Service Web Site: <http://www.kenyaforestservice.org> (under jobs)